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This is the tenth edition of the Sustainability Report publicised by the Hong Kong Housing Authority (HA), ***Building Green for the Community***. This Report highlights HA's major sustainability commitments and performance in the areas of environmental, social and economic aspects and features HA's governance structure, management approaches, operations, activities and sustainability initiatives. It also summarises HA's performance and future plans in maintaining and providing local public housing programme in a sustainable manner for Hong Kong.

Report Scope

This Report highlights the annual achievements and progress of HA's sustainability performance from 1 April 2014 to 31 March 2015 (unless otherwise mentioned in the Report). It makes references to HA's sustainability objectives and targets regarding planning and construction of new housing developments, management and maintenance of the existing public rental housing estates and; as well as the operations of our own office.

This Report covers all HA's activities and operations with no specific limitations on the reporting scope. Data and statistics presented as absolute figures have been normalised into comparable terms as far as practicable.

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Criteria

This Report is prepared in accordance with the internationally recognised [Global Reporting Initiative \(GRI\) G4 Sustainability Reporting Guidelines](#) Core option. The GRI Content Index at the end of this chapter illustrates how all the sections in this Report are linked to the relevant GRI indicators.

To facilitate the preparation of the report content, we started to engage a wide range of stakeholder groups including staff, tenants, contractors and green groups through surveys and interviews last year. This year, we intended to focus our engagement exercise on one of our largest stakeholder groups, the PRH tenants, to further collate their views and feedback on our sustainability performance through surveys. With reference to the stakeholder engagement results concluded in the past two exercises, we came up with the material aspects and the respective boundaries to be covered in this Report.

About This Report

We welcome stakeholder's comments on our operations, activities, sustainability performance and reporting process. [A feedback form](#) is enclosed in this Report to collect readers' valuable views and comments for our continuous improvement.

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Assurance

To assure the completeness, accuracy, reliability and credibility of our Report, we have engaged an independent party to verify the claims and data quoted in the Report. The [Assurance Statement](#) with the verifier's opinions and views on the Report is presented in the latter chapter.

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What's New

During the reporting period, there was no significant change in the size, structure, scope of work and ownership of the HA. There were no joint ventures or subsidiaries operated by the HA.

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GRI Content Index

Corresponding GRI indicators denoted in each section are tabulated below.

General Standard Disclosures

General Standard Disclosures	Cross-reference/Comments	External Assurance
Strategy and Analysis		
G4-1 Statement from the most senior decision-maker of the organisation	Message from the Chairman	✓
Organisational Profile		
G4-3 Name of the organisation	About the Hong Kong Housing Authority	✓
G4-4 Primary brands, products and services	About the Hong Kong Housing Authority	✓
G4-5 Location of organisation's headquarters	About the Hong Kong Housing Authority	✓
G4-6 Number of countries where the organisation operates	Hong Kong only	✓
G4-7 Nature of ownership and legal form	Part of the Hong Kong SAR Government	✓
G4-8 Markets served	About the Hong Kong Housing Authority	✓
G4-9 Scale of the organisation	About the Hong Kong Housing Authority	✓
G4-10 Number of Employees	About the Hong Kong Housing Authority	✓
G4-11 Percentage of employees covered by collective bargaining agreements	None. There is no collective bargaining legislation exists in Hong Kong but we have maintained various staff engagement channels.	✓

General Standard Disclosures	Cross-reference/Comments	External Assurance
G4-12 Organisation's supply chain	About the Hong Kong Housing Authority	✓
G4-13 Significant changes during the reporting period regarding size, structure, ownership or organisation's supply chain	During the reporting period, there was no significant change in the scope, boundary and measurement methods from previous reports.	✓
G4-14 Explanation of whether and how the precautionary approach or principle is addressed by the organisation	About the Hong Kong Housing Authority	✓
G4-15 Externally developed economic, environmental, and social charters, principles, or other initiatives to which the organisation subscribes or endorses	Environmental Performance Social Performance Economic Performance	✓
G4-16 Memberships in associations and/or national/international advocacy organisations	About the Hong Kong Housing Authority	✓
Identified Material Aspects and Boundary		
G4-17 Entities included in the organisation's consolidated financial statements or equivalent documents	About the Hong Kong Housing Authority	✓
G4-18 Process for defining report content and the aspect boundaries	About This Report About the Hong Kong Housing Authority	✓
G4-19 Material aspects identified in the process for defining report content	About the Hong Kong Housing Authority	✓
G4-20 Aspect boundary within the organisation for each material aspect	About the Hong Kong Housing Authority	✓
G4-21 Aspect boundary outside the organisation for each material aspect	About the Hong Kong Housing Authority	✓
G4-22 Explanation of the effect of any re-statements of information provided in earlier reports, and the reasons for such re-statement	There is no restatement of information and data provided in our earlier sustainability reports herein.	✓
G4-23 Significant changes from previous reporting periods in the scope and boundary	About This Report	✓

General Standard Disclosures	Cross-reference/Comments	External Assurance
Stakeholder Engagement		
G4-24 List of stakeholder groups engaged by the organisation	About This Report	✓
G4-25 Basis for identification and selection of stakeholders with whom to engage	About the Hong Kong Housing Authority	✓
G4-26 Approaches to stakeholder engagement, including frequency of engagement by type and by stakeholder group	About This Report	✓
G4-27 Key topics and concerns that have been raised through stakeholder engagement, and how the organisation has responded to those key topics and concerns, including through its reporting	About the Hong Kong Housing Authority	✓
Report Profile		
G4-28 Reporting period	About This Report	✓
G4-29 Date of most recent previous report	About This Report	✓
G4-30 Reporting cycle	About This Report	✓
G4-31 Contact point for questions regarding the report or its contents	Feedback	✓
G4-32 GRI Content Index, the 'in accordance' option the organisation has chosen and the reference to the External Assurance Report if any	About This Report	✓
G4-33 Policy and current practice with regard to seeking external assurance for the report	About This Report Assurance Statement	✓
Governance		
G4-34 Governance structure of the organisation	About the Hong Kong Housing Authority	✓
Ethics and Integrity		
G4-56 Organisation's values, principles, standards and norms of behaviour	About the Hong Kong Housing Authority	✓

Specific Standard Disclosures

Material Aspects	Disclosures on Management Approach (DMA) and Indicators	Cross-reference/ Comments	External Assurance
Economic Performance	DMA	Economic Performance	✓
Economic Performance	G4-EC1 Direct economic value generated and distributed	Economic Performance	✓
Indirect Economic Impacts	DMA	Economic Performance	✓
Indirect Economic Impacts	G4-EC8 Significant indirect economic impacts, including the extent of impacts	Economic Performance	✓
Procurement Practices	DMA	About the Hong Kong Housing Authority	✓
Procurement Practices	G4-EC9 Proportion of spending on local suppliers at significant locations of operation	About the Hong Kong Housing Authority	✓
Materials	DMA	Environmental Performance	✓
Materials	G4-EN1 Materials used by weight or volume	Environmental Performance	✓
Energy	DMA	Environmental Performance	✓
Energy	G4-EN3 Energy consumption within the organisation	Environmental Performance	✓
Energy	G4-EN4 Energy consumption outside of the organisation	Environmental Performance	✓
Water	DMA	Environmental Performance	✓
Water	G4-EN8 Total water withdrawal by source	Environmental Performance We have set our water saving target in HAHQ since 2004/05 with a view to demonstrating HA's commitment to environmental protection. However, the water consumption of outstationed offices were excluded since outstationed offices include the consumption by other users and the usage in common areas, resident car parks and shopping facilities, etc.	✓

Material Aspects	Disclosures on Management Approach (DMA) and Indicators	Cross-reference/ Comments	External Assurance
Biodiversity	DMA	Environmental Performance	✓
Biodiversity	G4-EN11 Operational sites owned, leased, managed in, or adjacent to, protected areas and areas of high biodiversity value outside protected areas	Projects in progress or commenced in 2014/15 were situated away from areas of high biodiversity value and had no significant impact on the biodiversity.	✓
Emissions	DMA	Environmental Performance	✓
Emissions	G4-EN15 Direct greenhouse gas (GHG) emission (Scope 1)	Environmental Performance	✓
Effluents and Waste	DMA	Environmental Performance	✓
Effluents and Waste	G4-EN23 Total weight of waste by type and disposal method	Environmental Performance	✓
Environmental - Compliance	DMA	Environmental Performance	✓
Environmental - Compliance	G4-EN29 Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations	There are no significant fines and non-monetary sanctions for non-compliance with environmental laws and regulations during 2014/15.	✓
Transport	DMA	Environmental Performance	✓
Transport	G4-EN30 Significant environmental impacts of transporting products and other goods and materials for the organisation's operations, and transporting members of the workforce	Environmental Performance	✓

Material Aspects	Disclosures on Management Approach (DMA) and Indicators	Cross-reference/ Comments	External Assurance
Labour/ Management Relations	DMA	Social Performance	✓
Labour/ Management Relations	G4-LA4 Minimum notice periods regarding operational changes, including whether these are specified in collective agreements	Following HA's internal circulars, no minimum notice period is required. But staff are informed and consulted regarding significant changes beforehand, and notices are issued as soon as possible.	✓
Occupational Health and Safety	DMA	Social Performance	✓
Occupational Health and Safety	G4-LA6 Type of injury and rates of injury, occupational diseases, lost days, and absenteeism, and total number of work-related fatalities, by region and by gender	Social Performance	✓
Training and Education	DMA	Social Performance	✓
Training and Education	G4-LA9 Average hours of training per year per employee by gender, and by employee category	Social Performance As there is no distinct requirement regarding receiving training in terms of gender, we do not report the data broken down by gender.	✓
Non-discrimination	DMA	Social Performance	✓
Non-discrimination	G4-HR3 Total number of incidents of discrimination and corrective actions taken	No incident of discrimination was reported in 2014/15.	✓
Freedom of Association and Collective Bargaining	DMA	About the Hong Kong Housing Authority	✓
Freedom of Association and Collective Bargaining	G4-HR4 Operations and suppliers identified in which the right to exercise freedom of association and collective bargaining may be violated or at significant risk, and measures taken to support these rights	About the Hong Kong Housing Authority	✓

About This Report

Material Aspects	Disclosures on Management Approach (DMA) and Indicators	Cross-reference/ Comments	External Assurance
Anti-corruption	DMA	About the Hong Kong Housing Authority	✓
Anti-corruption	G4-SO5 Confirmed incidents of corruption and actions taken	About the Hong Kong Housing Authority	✓
Society - Compliance	DMA	Social Performance	✓
Society - Compliance	G4-SO8 Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with laws and regulations	Social Performance	✓

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