### 更新資料途徑:

- 1.使用房委會/房屋署網站「公屋申請電子服務」下的 「公屋申請資料更新快」。
- 2.於房委會/房屋署網站下載更改資料表格「HD10C」、「HD10-1C」或「HD10-2C」。
- 3.前往房屋署申請分組(地址:九龍橫頭磡南道3號香港 房屋委員會客務中心第二層平台)索取表格。
- 4.將已填妥的表格連同相關證明文件,交回申請分組或 郵寄至九龍城郵政局郵箱89192號。

#### **Ways for Updating Particulars:**

- 1. Access "Quick Updating of PRH Application" under the "e-Services for PRH Application" on the HA/HD website.
- 2. Download the form(s) "HD10E", "HD10-1E" or "HD10-2E" from the HA/HD website for change of information.
- 3. Obtain the form(s) from the Applications Sub-section of HD at Podium Level 2, Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road, Kowloon.
- 4. Hand in the completed form(s) with relevant supporting documents to the Applications Sub-section or send them by post to P.O. Box 89192, Kowloon City Post Office.



查詢 For enquiries:

房季會熱線:2712 2712

香港房屋委員會
Hong Kong Housing Authority



# 適時更新資料的重要性:

- 1. 盡早通知增加/刪減家庭成員、更改選擇地區等資料,令公屋輪候次序更準確;
- 2.提供有效通訊地址,以免收不到房屋署的信件。

# 持有效公屋申請編號的申請者· 遇下到情況須適時更新資料:

- 1.增加/刪減家庭成員,例如懷孕、家庭成員出生/去世、 配偶/子女近日獲批准在港定居等;
- 2.婚姻/家庭狀況改變,例如結婚、離婚、子女管養權變更等;
- 3. 遷居、更改通訊地址、聯絡電話等;
- 4.更改公屋選擇地區;
- 5.家庭收入及/或總資產淨值超過規定的限額;
- 6.已購買任何香港住宅樓宇(包括透過各項資助出售 房屋計劃購買);
- 7.家庭成員剛居港滿7年;
- 8.年滿11歲或以上家庭成員剛領取香港身份證。

# 注意事項:

- 1.申請者遞交文件/資料時必須註明「公屋申請編號」,申請分組收到後會發出確認信。如未有收到確認信,請致電香港房屋委員會(房委會)熱線2712 2712與我們聯絡。
- 2.申請者來函上的簽名必須與公屋申請表上的簽名一致。
- 3.申請者須提交正確詳盡的資料及相關證明文件。任何人明知而作出虛假陳述,即屬違法。
- 4.申請者須依時回應申請分組的查詢信件,否則其公屋申請可能會被取消。

#### **Importance of Timely Updating of Particulars:**

- 1. Prompt notification of addition/deletion of family member(s), change in district choice, etc. can ensure accuracy of priorities for PRH application.
- 2. Provision of a valid correspondence address can avoid non-delivery of letters from the Housing Department (HD).

# Circumstances Requiring an Applicant with a Valid PRH Application Number to Timely Update Particulars:

- 1. Addition/deletion of family member(s), such as pregnancy, birth/death of family member(s) and spouse/child(ren) recently granted permission to settle in Hong Kong;
- 2. Change in marital/family status, such as marriage, divorce, change in child custody, etc.;
- 3. Change in accommodation, correspondence address, contact telephone number, etc.;
- 4. Change in PRH district choice;
- 5. Household income and/or total net asset value of the household having exceeded the prescribed limit(s);
- 6. Purchase of any domestic property in Hong Kong (including purchase through various Subsidised Sale Flat Schemes);
- 7. Family member(s) having resided in Hong Kong for 7 years;
- 8. Family member(s) aged 11 or above having newly obtained a Hong Kong Identity Card.

#### **Important Points to Note:**

- The "PRH Application Number" must be included in any documents/information submitted by the applicant. A confirmation letter will be issued by the Applications Sub-section upon receipt of such documents/information. Please contact us via the Hong Kong Housing Authority (HA) Hotline 2712 2712 in case of non-receipt of the confirmation letter.
- 2. The applicant's signature on the incoming correspondence must be consistent with that on the PRH application form.
- Applicants should provide correct and detailed information with relevant supporting documents. Any person who knowingly makes a false statement shall be guilty of an offence.
- 4. Applicants should respond to enquiry letters from the Applications Sub-section within specified timeframes, otherwise their PRH applications may be cancelled.