



Estate Surveying Graduate Vacancies in the Hong Kong Housing Authority

1. Entry Requirements

- (I) An acceptable degree in Land Management or Real Estate or a closely related subject or a qualification (obtained in 2010 or after) or other non-degree qualifications (obtained in October 2010 or after), which is acceptable to Hong Kong Institute of Surveyors (HKIS) as satisfying the academic requirements for corporate membership of the HKIS in the General Practice Division and for admission into the HKIS Assessment of Professional Competence (APC) in the Division; and
- (II) Be a permanent resident of the Hong Kong Special Administrative Region at the time of engagement unless specified otherwise.

2. Training

The training vacancies are temporary posts. Graduate trainees are not civil servants and are not engaged on civil service terms and conditions. Successful applicants will receive 2 years of practical training arranged by the Hong Kong Housing Authority under professional guidance meeting the training requirement of the HKIS. There is no implication for further engagement in the Hong Kong Housing Authority after completion of the above training engagement.

3. Training Honorarium

The current honorarium on entry is \$18,400 per month. The above amount of honorarium and the terms of engagement are subject to changes at the time the offer of engagement is made. Graduate trainees are not civil servants and their training honoraria are independent of the civil service pay.

4. How to Apply

Please apply with a completed application form [HD917 (Rev. 2012)]. Each application should be accompanied by:

- (a) a supplementary letter giving a brief account of past relevant training/experience and course projects;
- (b) a copy each of all official transcripts showing the results of all examinations taken at universities or other examinations leading to the award of a qualification recognised by the HKIS;
- (c) a copy of the degree certificate if acquired; and
- (d) a copy of the Hong Kong Diploma of Secondary Education Examination, the Hong Kong Certificate of Education Examination, certificates of the Hong Kong Advanced Level Examination and other public English language examinations (e.g. TOEFL, IELTS, GCE, GCSE, HKSARG Common Recruitment Examination, etc.) showing the results achieved in English language in such examinations. Candidates will have to make a declaration on the public English language examinations taken by them, if so required by the Hong Kong Housing Authority.

- Notes:** (i) Applications not accompanied by the above documents will not be considered.
- (ii) Copies of documents mentioned in 4(b) and 4(c) above may be passed to the HKIS for the purpose of confirming whether or not the qualification satisfies the academic requirements for corporate membership/admission into the HKIS.
- (iii) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to any further shortlisting criteria.
- (iv) As an Equal Opportunities Employer, the Hong Kong Housing Authority is committed to eliminating discrimination in employment. The vacancies advertised are open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.

Applications together with all supporting documents should reach Senior Clerical Officer/Appointments, Appointments Sub-section, Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street, Homantin, Kowloon **on or before 30 August 2013**. All applications will be treated in strict confidence. Personal data collected will be used for recruitment-related purpose only.

Application forms [HD917 (Rev. 2012)] are obtainable (1) from the reception counters at the atrium of Hong Kong Housing Authority Headquarters and the HKHA Customer Service Centre, 3 Wang Tau Hom South Road, (2) from Hong Kong Housing Authority Internet web site (<http://www.housingauthority.gov.hk>), or (3) by fax through our telephone hotline 2712 2712 (Please press in sequence 4, 5, 7 after choosing the language). Application made by “e-Form” (<http://www.info.gov.hk/digital21/eform/index.html>) should be signed with digital certificate and sent to (appt.eform@housingauthority.gov.hk). Those who are not invited for interview **by 30 December 2013** should assume that their applications are unsuccessful. For enquiries, please call Ms WONG at 2761 7627.