

Civil Service Vacancy

HOUSING DEPARTMENT

Works Supervisor II (Construction)

Salary : Master Pay Scale Point 9 (\$25,115 per month) to Master Pay Scale Point 12 (\$29,995 per month)

Entry Requirements : Candidates should have (a) a Certificate in Construction or Building Studies from a Hong Kong polytechnic university/polytechnic, the Hong Kong Institute of Vocational Education or technical institute/technical college, or equivalent; (b) met the language proficiency requirements of (i) Level 2 or above in English Language in the Hong Kong Diploma of Secondary Education Examination (HKDSEE) or the Hong Kong Certificate of Education Examination (HKCEE), or equivalent [See Note (2)]; and (ii) Secondary 3 standard or above in Chinese Language, or equivalent; and (c) a pass result in the Basic Law and National Security Law Test [See Note (3)].

Notes :

- (1) All qualifications required should be obtained on or before the closing date for application.
- (2) For civil service appointment purpose, 'Grade E' in English Language (Syllabus B) in the HKCEE before 2007 is accepted administratively as comparable to 'Level 2' in English Language in the 2007 HKCEE and henceforth.
- (3) All applicants for civil service jobs will be assessed on their knowledge of the Basic Law and the National Security Law. A pass result in the Basic Law and National Security Law Test is an entry requirement for all civil service jobs. Only those candidates who have passed the Basic Law and National Security Law Test will be considered for appointment. For candidates who have not taken the relevant Basic Law and National Security Law Test or have not attained a pass result in the relevant Basic Law and National Security Law Test at the time of application, they may still apply for the job and arrangements will be made for them to take the relevant Basic Law and National Security Law Test during the recruitment process.

Duties : A Works Supervisor II (Construction) is mainly deployed on (a) supervising contractors employed in building maintenance and construction works; (b) taking measurements at sites; and (c) performing technical duties.

Terms of Appointment : A new recruit will normally be appointed on civil service probationary terms for three years. Upon passage of probation bar, he/she may be considered for appointment on the prevailing permanent terms.

Contact Address and Enquiry Tel. No. : Appointments Sub-section, Housing Department, 3/F, Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho

Man Tin, Kowloon (Tel.: 2761 6136).

Closing Date for Application : 24 April 2026

General Notes :

- (a) Candidates must be permanent residents of the Hong Kong Special Administrative Region at the time of appointment unless specified otherwise.
- (b) As an Equal Opportunities Employer, the Government is committed to eliminating discrimination in employment. The vacancy advertised is open to all applicants meeting the basic entry requirements irrespective of their disability, sex, marital status, pregnancy, age, family status, sexual orientation and race.
- (c) Civil service vacancies are posts on the civil service establishment. Candidates selected for these vacancies will be appointed on civil service terms of appointment and conditions of service and will become civil servants on appointment.
- (d) The entry pay, terms of appointment and conditions of service to be offered are subject to the provisions prevailing at the time the offer of appointment is made.
- (e) The information on the maximum pay point is for reference only and may be subject to changes.
- (f) Fringe benefits include paid leave, medical and dental benefits, and where appropriate, assistance in housing.
- (g) Where a large number of candidates meet the specified entry requirements, the recruiting department may devise shortlisting criteria to select the better qualified candidates for further processing. In these circumstances, only shortlisted candidates will be invited to attend recruitment examination and/or interview.
- (h) It is Government policy to place people with a disability in appropriate jobs wherever possible. If a disabled candidate meets the entry requirements, he/she will be invited to attend the selection interview/written examination without being subject to further shortlisting. Applicants who have declared disabilities found suitable for appointment may be given an appropriate degree of preference over other applicants whose suitability for appointment is considered comparable to that of the former. The Government policy and other related measures on employment of persons with disabilities are set out in the booklet "*Employ People Based on Their Abilities – Application for Government Jobs by Persons with Disabilities*" which is available for reference on the Civil Service Bureau's website at <http://www.csb.gov.hk> under "Administration of the Civil Service – Appointments".
- (i) Holders of academic qualifications other than those obtained from Hong Kong institutions/Hong Kong Examinations and Assessment Authority may also apply but their qualifications will be subject to assessments on equivalence with the required entry qualifications. They should submit copies of their official transcripts and certificates by mail to ws2con2026-supportingdocs@housingauthority.gov.hk.

- (j) Civil service vacancies information contained in this column is also available on the GovHK and the Housing Department on the Internet at <http://www.gov.hk> and <http://www.housingauthority.gov.hk> respectively.
- (k) Towards the application deadline, our on-line system would likely be overloaded due to large volume of applications. To ensure timely completion of your on-line application, it is advisable to submit the application as early as possible.

How to Apply :

Applicants must apply online through the G.F. 340 Online Application System of the Civil Service Bureau (<https://www.csb.gov.hk>) **on or before 24 April 2026**. Applications which are incomplete or submitted in person, by post, by fax or by email will not be accepted.

Applicants should also **submit copies of (a) academic qualifications (including certificates and transcripts showing the results achieved in Chinese and English languages); (b) technical qualifications; and (c) support documents of working experience (in PDF format) by email to ws2con2026-supportingdocs@housingauthority.gov.hk on or before 1 May 2026. Please quote “Application for the post of Works Supervisor II (Construction)” and the online application number in the subject line of email, file name of the supporting documents and on every page of the copies of the supporting documents.** Please note that applications with no copies of supporting documents will not be considered further.

Your application will NOT be considered if late, incomplete, submitted by fax or email, if you fail to provide in the application form the information and the supporting documents as required for consideration of your application or if it is not clear from your statements that you have met the entry requirements for this post.

Applicants are required to provide their email addresses on the application forms. Candidates who are selected for interview will normally receive an invitation by email in about eight to ten weeks from the closing date for application. Those who are not invited for interview may assume that their applications are unsuccessful.