

HONG KONG HOUSING AUTHORITY

TENDER NOTIFICATION

It is hereby notified that tenders are invited for the following contract through selective tendering:-

Contract
Number

Subject of the Contract

CB20260327

Professional Services Provider (PSP) Agreement
For the Provision of Body-shopping of
Four Numbers of Assistant Leisure Services Manager

Only eligible contractors on the Hong Kong Housing Authority (HA) List of Property Services Agents will be considered for invitation to tender in accordance with the 'Guide to Registration of Works Contractors and Property Management Services Providers' (the 'Guide').

Once contractors accept HA's invitation to tender, they are obliged to submit a tender in compliance with the tender conditions and in accordance within the time frame as stated in the 'Letter of Invitation to Tender' which they will receive later. Failure to submit a tender within the time frame and/or in compliance with the tender conditions will be considered as a tendering irregularity.

Tender documents are obtainable from the Tree Management Unit on 7th Floor, Block 1, Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong, from 10:00 a.m. on 23 October 2026.

Tenders should be deposited into a sealed envelope marked with the Tender reference and the subject of the Tender, and addressed to Tender Opening Team, Hong Kong Housing Authority. The envelope should not bear any indication which may relate the Tender to the Tenderer. This sealed envelope should reach the Hong Kong Housing Authority **before 10:00 a.m. on Friday, 6 November 2026** (Hong Kong Time) in one of the following ways:-

(i) be deposited personally into:-

The Housing Authority Tender Box located at G/F., Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong; or

(ii) be sent by post or courier to:-

Tender Opening Team, Housing Authority Tender Box, c/o Receipt and Despatch Unit, The Hong Kong Housing Authority, Basement 1, Block 2, Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon, Hong Kong

Late tenders or tenders not submitted in accordance with (i) or (ii) above or the requirements stipulated in the Tender documents shall not be considered.

The tender closing time and date will automatically be deferred to 10:00 a.m. on the following Monday or the next earliest possible working day (excluding Saturday) of the following week in the following circumstances:

- (i) if Tropical Cyclone Warning Signal No. 8 or above is hoisted and remains in force for any duration within two (2) hours before the tender closing time on the tender closing date; or
- (ii) if a 'Black' Rainstorm Warning or 'extreme conditions' is announced by the Government (via the Information Services Department) and remains in force for any duration within two (2) hours before the tender closing time on the tender closing date; or
- (iii) when the Director of Housing announces the closure of the Hong Kong Housing Authority Headquarters due to unforeseen circumstances and the Hong Kong Housing Authority Headquarters remains closed for any duration within two (2) hours before the tender closing time on the tender closing date.

For the avoidance of doubt, the Tender closing time and date will remain unchanged if the Tropical Cyclone Warning Signal No. 8 or above or the 'Black' Rainstorm Warning Signal or 'extreme conditions' is lowered or cancelled, or the Hong Kong Housing Authority Headquarter is reopened, two (2) hours or more before the Tender closing time on the Tender closing date.

For those who are not on the HA Lists but interested in undertaking HA contracts, they are required to apply online in the HA website for consideration for admission on the HA Lists of Contractors. The information of the 'Guide' is available in the HA website at:-

https://eservices.housingauthority.gov.hk/ncomis-pub/guidelines?lang=zh_HK

The HA does not bind itself to accept the lowest tender or any tender it may receive, and reserves the right to negotiate with any tenderer about the terms of the offer or cancel the tendering exercise.

Details of the award of this contract will be published in the Government of the Hong Kong Special Administrative Region Gazette and made available in the HA website at <<http://www.housingauthority.gov.hk>>.

23 October 2026

Charmaine LEE, Director of Housing