

Application for Hiring Promotion Venues/Kiosks

Part I Notes of Application

- Each application form should carry the application for hiring venues/kiosks of a particular calendar month only. For example, to hire venues/kiosks in February, March and April, 3 application forms should be completed respectively. A maximum of 5 venues/kiosks may be applied for hiring in each calendar month.
- If an applicant has hired less than 5 venues/kiosks in a month, and is intended to hire more venue(s)/kiosk(s), please call 2794 5344 **not later than the 10th day of the month before the proposed hiring date(s) for application.** Such applications will be considered on a first-come-first-served basis.

Part II Particulars of Applicant

Company Name: _____

Company Address: _____

Contact No.: _____ **Fax No.:** _____

Part III Application Details

Nature of Hiring (Please ✓): Promotion Exhibition

Item(s) to be Promoted/Exhibited: _____

Name of Estate/Court Shopping Centre	Hiring Period (dd/mm/yyyy)		Duration (Day(s))	Area to be Hired (m ²)	For HD Only
	First Day	Last Day			
1.	/ /	/ /			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected
2.	/ /	/ /			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected
3.	/ /	/ /			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected
4.	/ /	/ /			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected
5.	/ /	/ /			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected

Company Seal

Signature of Authorised Person

(Name: _____)

Date (dd/mm/yyyy): / /