

Electricity Supply Application Form for Non-domestic Premises 非住宅單位電力供應申請表

Part I (To be completed in triplicate by the Tenant and submitted together with the necessary information, e.g. wiring diagram and building services installation drawings)

第一部分 (由租戶填寫, 一式三份, 連同有關資料, 例如線路圖、屋宇裝備布置圖, 一併交回)

Location of Premises 單位地點

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Name of Undertaking 商號名稱

--

Approved Trade 單位獲批用途

--

Name of Applicant (Tenant) 申請人(租戶) 姓名

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Expected Completion Date 預計完工日期

/	/	(dd/mm/yyyy) (日/月/年)
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I wish to apply for an electricity supply of _____ amp _____ phase to the above premises for the connection of the following electrical appliances/machinery to the electrical distribution system:

我現申請在上址單位內提供 _____ 安培 _____ 相電源, 以便接駁下列電器/機器連接供電系統:

Item 項目	Description of Electrical Appliances/Machinery 電器/機器說明	Qty. 數量	Total Power 總電力			Remarks 備註
			kW 千瓦	phase 相	amp/ph 安培 (每相計)	
(A)	Appliances/machinery to be installed: 準備安裝的電器/機器:					
(B)	Appliances/machinery already installed: 已經安裝的電器/機器:					
(C)	Existing appliances/machinery to be removed: 準備拆去的現有電器/機器:					
Total 總計 [(A) + (B) - (C)]:						

Remarks: Supplementary sheet(s) shall be provided listing all relevant electrical appliances/machinery with details (e.g. type of appliance, kW, phase, amp) 備註: 請提供補充頁以列明所有相關電器/機器及其詳細資料 (如電器種類、千瓦、相、安培)

I undertake that I shall employ the Registered Electrical Contractor (REC) named below to carry out the above electrical work in full compliance with the Electricity Ordinance and Supply Rules of the Power Company in force:

我承諾聘請下述註冊電業承辦商進行上述電力工程, 並遵守現行電力條例及電力公司供電則例的規定:

Name of REC 註冊電業承辦商名稱

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Registration No. 註冊編號

--

Registered Address 註冊地址

--

Contractor Tel. No. 承辦商電話號碼

--

Tenant's Signature 租戶簽名

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Date (dd/mm/yyyy) 日期 (日/月/年)

/	/	
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Part II (To be signed by the Tenant and recommended by the HO i/c Block)

Declaration and Undertaking

- (1) I confirm that the electrical appliances/machinery and electricity requirements listed in Part I above are comprehensive to the best of my knowledge.
- (2) I fully understand that any proposal to install, increase or change any fuses/overcurrent protective devices, electrical equipment and machinery must be put in writing to the Hong Kong Housing Authority (HA). I undertake that **NO** change of any sort to be carried out without HA's prior written approval.
- (3) I shall ensure that the entire electrical installation will be carried out by Registered Electrical Contractor in accordance with the requirements stipulated under the Electricity Ordinance and the associated regulations, Code of Practice for the Electricity (Wiring) Regulations and Supply Rules of the Power Company. I will submit a copy of the Work Completion Certificate or Work Completion (Part of the Installation) Certificate, **Form WR1** or **Form WR1(A)**, as appropriate, to the Estate Office upon completion of the installation work.
- (4) I shall ensure that all the building services installations, where applicable, will be installed in accordance with the requirements stipulated under the Buildings Energy Efficiency Ordinance (BEEO), including but not limited to the total power factor and total harmonic distortion requirement for the electrical installation. Should the installation work fall within the scope of the Major Retrofitting Works as defined in the BEEO, I will submit a copy of **Form of Compliance, Form EE4**, signed by a Registered Energy Assessor to the Estate Office upon completion of the installation work.
- (5) I fully understand that any enquiries to the HA regarding the approval process/status of this application shall be made to the Housing Manager concerned (direct enquiries to the Building Services Staff will not be accepted).
- (6) I fully understand that the submitted information may be given to relevant services providers of the HA for follow-up purposes and all information thus collected will be stored in the archive of the Housing Department.

	Tenant	Recommending Officer (HO i/c Block)	Endorser (HM/AHM)
Signature			
Name			
Date (dd/mm/yyyy)	/ /	/ /	/ /

第二部分（由租戶簽署，並由主管有關大廈的房屋事務主任推薦）

聲明及承諾

- (1) 我證實上文第一部分所列出的電器／機器及電力資料，是據我所知及所需的全部電器裝置。
- (2) 我完全明白，若擬安裝、增設或更改任何保險絲／過電流保護器件、電力器具和機器時，必須以書面向香港房屋委員會（房委會）申請。在未獲得房委會書面批准前，我承諾**不會**進行任何種類的更改。
- (3) 我保證全部電力裝置將由註冊電業承辦商，依照現行電力條例和有關的規例、《電力（線路）規例工作守則》和電力公司《供電則例》內的各項要求安裝。我須在工程竣工後把「完工證明書」或「完工（部分裝置）證明書」〔**表格 WR1**或**表格 WR1(A)**〕副本送交屋邨辦事處。
- (4) 我保證全部屋宇裝備裝置將按照《建築物能源效益條例》的規定（在適用的情況下）安裝，包括但不限於符合電力裝置的總功率因數及總諧波失真率的要求。若工程屬於《建築物能源效益條例》所訂明的「主要裝修工程」時，我須在工程竣工後，把由「註冊能源效益評核人」簽發的「**遵行規定表格**」（**表格 EE4**）副本送交屋邨辦事處。
- (5) 我完全明白，凡向房委會查詢有關本申請的獲批進度／情況，須透過相關房屋事務經理提出（屋宇裝備工程人員不會受理相關查詢）。
- (6) 我完全明白，所提交的資料或會交給房委會的相關服務承辦商作跟進用途，而所有收集到的資料均會被儲存到房屋署的資料庫。

	租戶	推薦人 (主管有關大廈的房屋事務主任)	批註人 (房屋事務經理／副房屋事務經理)
簽署			
姓名			
日期 (日／月／年)	/ /	/ /	/ /

Address of the premises to
be supplied with electricity

(To be completed by the Tenant)

申請供電單位的地址

(由租戶填寫)

Part III (To be completed by Building Services Staff of Estate Management Division)

* I have no objection to the application for a _____ amp * single-phase / 3-phase 4-wire supply to the above premises subject to fulfillment of the following requirements:

- (1) * The submain cable of adequate size should be enclosed in metallic conduits where practicable.
- (2) The routing of submains shall be as agreed and directed on site by the Building Services Staff of the DMO.
- (3) If cutting of holes through wall, ceiling or floor slab is required, the SCW/DMO must be consulted prior to commencement of works.

or

* I disapprove the application for a _____ amp * single-phase / 3-phase 4-wire supply to the above premises with reasons stated below:

Job File Ref. No.:

Date (dd/mm/yyyy):

()

for Building Services Engineer/

第三部分 (由屋邨管理處屋宇裝備人員填寫)

* 租戶為上述單位申請 _____ 安培 * 單相 / 三相四線 電力供應，現獲批准，惟租戶須遵守下列條件：

- (1) *粗幼合度的用戶總線應在可行範圍內套以金屬喉管。
- (2) 用戶總線必須依照所批准的線路和遵照分區保養辦事處屋宇裝備工程人員的現場指示敷設。
- (3) 如須在天花、牆壁或地台開洞，必須先徵詢分區保養辦事處高級工程監督的意見，方可施工。

或

* 租戶為上述單位申請 _____ 安培 * 單相 / 三相四線 電力供應，現不獲批准，理由如下：

工程檔案編號：

日期 (日/月/年)：

屋宇裝備工程師 ()

(代行)

* Delete as appropriate 刪去不適用者

Part III of this form must be attached to the Power Company's Application Form and submitted directly to the Power Company after approval has been obtained from HA.

在房委會批准申請後，申請人須將此表格第三部分夾附在電力公司的申請書內，直接呈交電力公司辦理。

Note: Approval of the HA does not exempt the tenant's installation from being inspected and tested by the Power Company.

注意：本申請雖經房委會批准，但電力公司仍可檢查及測試租客的電力裝置。