

Applications Sub-section,
Housing Department,
P.O. Box 89192, Kowloon
City Post Office, Hong Kong**Amendment of Public Rental Housing (PRH) Application Information**
(Application for Addition of Family Member)
(For REGISTERED PRH Applications ONLY)

Please put a “✓” in appropriate boxes

PRH Application No. *G/U

Application for addition of the following family member ^{Note 1 & Note 2} :

(1) Name : _____ (As shown on the Hong Kong Identity Card or Birth Certificate)

(2) *H.K.I.C./Birth Certificate No. : _____ ()

(3) Relationship with Applicant ^{Note 3} (Please refer to Note 3 for the supporting documents required) :

(4) Reasons for Addition : _____

(5) Marital Status ^{Note 4} of the family member intended to be added in the PRH application: Unmarried Married Divorced Widowed Applied to the court for a divorce

For married person whose spouse is not registered on the PRH application, please state the reasons and whereabouts of the spouse (e.g. spouse has not been granted the right to land in Hong Kong): _____

(6) The family member intended to be added in the PRH application owns / does not own any property ^{Note 5} in or outside Hong Kong (including properties of any uses (including ancestral houses) which are completed or for pre-sale, or which are the subject matter of a sale and purchase agreement) .

If the family member owns any property, please state the address below and submit the latest valuation report of the landed properties, copy of ownership proof and copy of relevant mortgage deed.

Address : _____

Hereby declare that:

I/We have read the prevailing income and net asset limits for PRH applicants ^{Note 6}. I/We confirm that after addition of the above family member(s), our family's total monthly household income and total net asset value of the household will not exceed the prevailing income and net asset limits for corresponding family size.

I/We agree that when vetting my/our application, the Hong Kong Housing Authority (HA), Housing Department (HD) and Hong Kong Housing Society (HKHS) have the right to compare and match the personal data provided in the Application Form with the relevant personal data collected (manually or otherwise) for other purposes in order to ascertain whether such information is false or misleading, and may take appropriate actions against the person(s) concerned on the basis of the result of the data comparison and matching. I/We also authorise the HA, HD and HKHS to disclose the information concerned to other relevant government departments, public / private organisations / companies (including but not limited to the Urban Renewal Authority (URA), the Mandatory Provident Fund Schemes Authority (MPFA), banks and financial institutions), or the employers concerned for verification and matching of such information. Furthermore, I/we agree that any government departments, public / private organisations / companies (including but not limited to the URA, MPFA, banks and financial institutions), or the employers concerned may furnish my/our personal data (including but not limited to marital status and MPF contribution records) in their possession to the HA, HD and HKHS for the purpose of comparing and matching the information provided in this Application Form. The personal data provided may also be used by the HA, HD and relevant Government bureaux / departments for conducting statistical surveys and researches. I/We also agree that the HA, HD and HKHS may pass this Application Form and the document(s) submitted by me/us to HA's data processing service contractor for processing my/our application, and that the information provided may be passed to HA Hotline / 1823 for answering my/our enquiries; upon allocation of a PRH unit, I/we agree that my/our personal data and all correspondences relating to the PRH application will be transferred to the relevant estate office (including the property management services contractor) for the implementation of housing policies / requirements and enforcement of the tenancy conditions of the PRH unit allocated.

All the above particulars furnished in this Application Form are true and correct. I/We understand that by virtue of Section 26(1)(c) of the Housing Ordinance (Cap. 283), any person who knowingly makes any false statement to the HA in respect of an application for a public housing unit shall be guilty of an offence, and shall be liable on conviction to a fine at Level 5 as specified in Schedule 8 to the Criminal Procedure Ordinance (Cap. 221) and to imprisonment for 6 months (as at the date of the revision of this Application Form, the maximum fine at Level 5 is HK\$50,000). If I/we make false statement or furnish false information when applying for PRH, irrespective of whether I/we shall be prosecuted for or convicted of the offence, or whether the false statement / false information has any impact on the eligibility of the PRH application, the HA may cancel the registered PRH application. The HA may also terminate the tenancy agreement acquired through making false statement / furnishing false information by virtue of its powers conferred under the Housing Ordinance.

I/We understand that applicants or family members whose PRH applications cancelled by the HA on or after 1 October 2023 on grounds of making false declarations or furnishing false information will be barred from re-applying for PRH for a period of five years from the date of cancellation.

(The family member intended to be added is required to sign this form if aged 18 or above. The applicant shall be held legally liable for the data of family member aged below 18 furnished herein.)Signature of family member : _____ Signature of Applicant : _____
intended to be added (must be the same as that on the PRH application form)Name of family member : _____ Name of Applicant : _____
intended to be added

H.K.I.C. No. : _____ () H.K.I.C. No. : _____ ()

Contact Telephone No. : _____ Contact Telephone No. : _____

Date of Signature (dd/mm/yy) : _____ / _____ / _____ Date of Signature (dd/mm/yy) : _____ / _____ / _____

* Please delete if inapplicable.

Remarks : This application is subject to approval of the Housing Department. The Housing Department may require the applicant to submit other relevant supporting documents and undertakings.

Note 1 : The relationship between the Applicant and family members, and between family members must be either husband and wife, parent and child, grandparent and grandchild. The Applicant may apply with his/her single sibling(s). A single sibling means that the sibling has never undergone any formal or customary marriage formalities, divorced or widowed. If the single sibling gets married after registration of PRH application, he/she must delete his/her name from the PRH application as soon as possible despite his or her spouse has not been granted the right to land in Hong Kong. For applicant who applies with his/her child(ren)/grandchild(ren), only one of his/her married children/grandchildren together with the child/grandchild's nuclear family can be included in the application. Other children/grandchildren in the application must be single.

Note 2 : Starting from 1 April 2017, for registered applications by ordinary families, if all members included in the application are currently living in PRH (including rental estate units under the HKHS, irrespective of whether they are from the same PRH tenancy or living in different units), the application will be frozen for one year and given a G-number Equivalent Date. During that period, the HD will withhold the processing of the PRH application concerned. Once an application is frozen, the frozen period imposed will not be cancelled or adjusted on account of any subsequent addition / deletion of family member(s) or deletion of household member(s) from the PRH tenancy. Even if an application needs not to be frozen on the registration date, in case the application subsequently meets the criteria for freezing due to addition / deletion of family member(s) or addition of household member(s) to PRH tenancy, the application concerned will still have to be frozen for one year. Applications registered prior to the implementation of the frozen period arrangement will not be affected by this measure. Applications under the Single Elderly Persons Priority Scheme, Elderly Persons Priority Scheme and Harmonious Families Priority Scheme received on or before 1 October 2019 will be exempted, whereas those received on or after 2 October 2019 will not be exempted from the above arrangement.

Some family applications may be switched to applications by Non-elderly One-person Applicants due to deletion of family members. In that case, the applications concerned will immediately be included in the QPS whereby points will be calculated based on the Applicants' age at the registration date / G-number Equivalent Date (if any) of the applications. The Applicant's waiting time originally accumulated under his/her application by ordinary families will be carried in full to the applications by Non-elderly One-person Applicants. Where necessary, a Non-elderly One-person Applicant under the QPS may apply for addition of family member(s) and the application will be switched to a family application without the need for a new registration and continue to use the previous application number. Half of the waiting time of the Non-elderly One-person Applicant will be credited to his/her family application up to a maximum of 18 months. After adjustment of the waiting time, his/her application will be given a registration date equivalent to that of a general application (i.e. a G-number Equivalent Date). Please refer to Section 2.7 of "Application Guide for Public Rental Housing" for details.

Note 3 : (a) For addition of spouse, please submit:

- (i) copy of Certificate of Marriage ;
- (ii) copy of spouse's Hong Kong Identity Card; and
- (iii) for spouse who has been living in Hong Kong for less than 7 years, please submit a copy of his/her One-way Permit/travel document/passport or relevant supporting documents with the official stamp showing his/her initial date of entry to Hong Kong.

(b) For addition of child, please submit:

- (i) copy of Birth certificate or Hong Kong Identity Card and relationship proof ;
- (ii) copy of the court order for the custody of children, Adoption or Appointment of Guardians documents issued by judicial authorities/government departments (if applicable) ; and
- (iii) for child who has been living in Hong Kong for less than 7 years, please submit a copy of his/her One-way Permit/travel document/passport or relevant supporting documents with the official stamp showing his/her initial date of entry to Hong Kong.

(c) For addition of family member other than spouse/child, please submit:

- (i) copy of relationship proof between applicant and the family member intended to be added;
- (ii) copy of the family member's Hong Kong Identity Card ; and
- (iii) for family member who has been living in Hong Kong for less than 7 years, please submit a copy of his/her One-way Permit/travel document/passport or relevant supporting documents with the official stamp showing his/her initial date of entry to Hong Kong.

(d) For pregnancy of 16 weeks or more, please submit copy of medical proof issued by registered medical practitioners to certify the expected date of delivery.

Note 4 : Married persons must apply together with their spouses on the same application form (except for persons who have applied to the court for a divorce, persons whose spouses have not been granted the right to land in Hong Kong or widowed persons).

Note 5 : Persons listed below are NOT eligible to apply for PRH:

- (a) own or co-own or have an interest in any domestic property in Hong Kong (including a beneficiary of the estate of any deceased person which includes any domestic property in Hong Kong). Domestic property includes any domestic property in Hong Kong, uncompleted private domestic property, rooftop structure approved by the Building Authority, domestic building lots and Small House Grants approved by the Lands Department;
- (b) have entered into any agreement (including provisional agreement) to purchase any domestic property in Hong Kong; or
- (c) hold more than 50% of the shares in a company which owns, directly or through its subsidiaries, any domestic property in Hong Kong.

Note 6 : The income and net asset limits for PRH applicants can be downloaded from HA/HD Web Site (www.housingauthority.gov.hk), or obtained from the Applications Sub-section of HD at Podium Level 2, Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road, Kowloon. Applicants can also call HA hotline at 2712 2712 for enquiries.

Personal Information Collection Statement

Purpose of Collection

1. The HA will use the personal data provided by you and your family member(s) in this application for the following purposes-
 - (i) processing the application and verifying the relevant information collected from HA's tenancy records and previous records under subsidised sale flats schemes to prevent duplicate application and double housing benefits;
 - (ii) matching the personal data of you and your family member(s) with those in the databases of relevant Government bureaux / departments and other relevant organisations for processing the application and preventing duplicate application and double housing benefits; and
 - (iii) compiling statistics and conducting data analysis and researches by the HA, HD and relevant Government bureaux / departments. The statistical figures or research results will not be released in a form that identifies the data subjects or any of them. No personal data will be provided to any third parties for purposes unrelated to this application.

Classes of Transferees

2. For the purposes stated in paragraph 1 above, or with the consent of you or your family member(s), or where disclosure is authorised or required by law, the personal data of you and your family member(s) may be disclosed by the HA and any agencies / organisations / companies authorised by the HA to the relevant Government bureaux / departments / organisations / companies. The HA may contact the relevant Government bureaux / departments / organisations / companies to obtain and verify the information for the purposes stated in paragraph 1 above.

Access to Personal Data

3. In accordance with the Personal Data (Privacy) Ordinance (Cap. 486), you and your family member(s) have the right to access or amend the personal data provided in this form and other application documents and request rectification of such data by the HA. All information and documents submitted for PRH applications will not be returned. Requests for access to personal data should be addressed to HD's Departmental Data Protection Officer (an application should be made by post to the Departmental Data Protection Officer, Hong Kong Housing Authority Headquarters, 33 Fat Kwong Street, Ho Man Tin, Kowloon or by fax (fax number: 2761 6363)). According to the Personal Data (Privacy) Ordinance (Cap. 486), personal data means any data-
 - (i) relating directly or indirectly to a living individual;
 - (ii) from which it is practicable for the identity of the individual to be directly or indirectly ascertained; and
 - (iii) in a form in which access to or processing of the data is practicable.
4. Applications for access to personal data may be subject to a fee.

"e-Services for PRH Application" provides 24-hour online services. Registered users can view application status, amend application information and change the date and time of detailed vetting interview online.

(Please scan the QR Code to learn more about "e-Services for PRH Application"



Webpage



User Manual