



**Hong Kong Housing Authority  
Home Ownership Scheme Sales Unit**

Application for Change of Information on Record of Purchasers  
(For Use **before** Execution of Deed of Assignment)

To: Home Ownership Scheme Sales Unit,  
Podium Level 1,  
HKHA Customer Service Centre,  
3 Wang Tau Hom South Road,  
Kowloon.

Fax No. : 2339 6680

(If you have faxed your form, please do not post it again. If you do not receive any reply within 2 weeks from the date you fax the form, please call our staff at 2339 6667.)

Phase \_\_\_\_\_ Priority number : \_\_\_\_\_

Address of the Home Ownership Scheme  
(hereinafter called HOS) flat : Flat \_\_\_\_\_, \_\_\_\_\_ / F, Block \_\_\_\_\_  
\_\_\_\_\_ # Court / Garden

\_\_\_\_\_, \_\_\_\_\_ and @ \_\_\_\_\_  
being the current purchaser(s), # is/are applying for change of information on Record of Purchasers of the above  
HOS flat to \_\_\_\_\_, \_\_\_\_\_ and @ \_\_\_\_\_.

Reasons for the change: \_\_\_\_\_.

2. # I/We understand that # I am / we are required to pay an administrative fee and all related expenses, inclusive of the solicitor's fees.

**Declaration on Personal Data Privacy**

I/We agree that the HA or the HD may send my/our personal data in respect of this purchase to the designated solicitor's firm, the Rating and Valuation Department, the Land Registry and the property management agent concerned for the purpose of executing the conveyancing documents and completing the intake formalities.

Name of Purchaser 1 : \_\_\_\_\_ \* Signature : \_\_\_\_\_

Name of Purchaser 2 : \_\_\_\_\_ \* Signature : \_\_\_\_\_

@ Name of Purchaser 3 : \_\_\_\_\_ \* Signature : \_\_\_\_\_

Name of the person applying for  
being new Purchaser : \_\_\_\_\_ \* Signature : \_\_\_\_\_

@ Name of the person applying for  
being new Purchaser : \_\_\_\_\_ \* Signature : \_\_\_\_\_

Name of the person applying for being  
deleted from Record of Purchasers : \_\_\_\_\_ \* Signature : \_\_\_\_\_

Name of the person applying for being  
deleted from Record of Purchasers : \_\_\_\_\_ \* Signature : \_\_\_\_\_

Daytime Contact Tel. No. : \_\_\_\_\_ Date : \_\_\_\_\_

***Please read the Points to Note overleaf.***

Note: # Please delete as appropriate.

\* The signature must be identical with the one appeared in the Agreement for Sale and Purchase and Application Form for "Sale of Home Ownership Scheme Flats".

@ Applicant joining the "Priority Scheme for Families with Elderly Members" in the Application Form for "Sale of Home Ownership Scheme Flats" may choose to have 3 purchasers.

**\* \* \* Home Ownership Scheme Sales Unit \* \* \***

**Points to Note on the  
Application for Change of Information on Record of Purchasers**

Before Execution of the Deed of Assignment of an HOS flat, an applicant may apply for change of information on Record of Purchasers. He/She is required to pay an administrative fee of **\$2,850** and other related expenses.

The applicant should first submit a written application in which the address of the HOS flat, priority number, daytime telephone number(s), and the reasons for making the application have to be specified. It must be signed by the current purchaser(s), those family members who are going to be the new purchaser(s) and the proposed-to-be deleted before submission to the Home Ownership Scheme Sales Unit at Podium Level 1, Hong Kong Housing Authority Customer Service Centre, 3 Wang Tau Hom South Road, Kowloon. Upon receipt of application, our staff will arrange an appointment to complete the formalities for change of information on Record of Purchasers. The applicant is required to bring along the Deposit Receipt (**HD 213B**) and the Agreement for Sale and Purchase in the appointment.

The applicant may choose to share the ownership with one of the adult (at least 18 years old) family members listed in the Sale of Home Ownership Scheme Flats application form provided that it will be a joint tenancy.

The applicant once joined the 'Priority Scheme for Families with Elderly Members' may not alter his/her decision afterwards. The elderly member (must have reached the age of 60 on or before the closing date of the application period for the Sale of Home Ownership Scheme Flats) must be an owner or a joint-owner of the purchased flat whose name may not be deleted from the record except for permanent departure, death or other compassionate reasons recommended by the Director of Social Welfare.

As it takes time to complete the formalities, should the balance of the purchase price remain outstanding after the due date for payment, the purchaser(s) is/are liable to pay the interest accrued thereon.