



**Hong Kong Housing Authority**  
**Home Ownership Scheme Sales Unit**

Application for Change of Correspondence Address  
(For Use **before** Execution of Deed of Assignment)

To: Home Ownership Scheme Sales Unit,  
Podium Level 1,  
HKHA Customer Service Centre,  
3 Wang Tau Hom South Road,  
Kowloon.

Fax No. : 2339 6680

(If you have faxed your form, please do not post it again. If you do not receive any reply within 2 weeks from the date you fax the form, please call our staff at 2339 6667.)

Phase \_\_\_\_\_ Priority number : \_\_\_\_\_

Address of the Home Ownership Scheme  
(hereinafter called HOS) flat : Flat \_\_\_\_\_ /F, Block \_\_\_\_\_,  
\_\_\_\_\_ # Court / Garden

# I / We, being the Purchaser(s) of the above HOS flat, # am / are applying for change of # correspondence address / telephone number as follows:-

New Correspondence Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

New Telephone No. : \_\_\_\_\_

**Declaration on Personal Data Privacy**

I/We agree that the HA or the HD may send my/our personal data in respect of this purchase to the designated solicitor's firm, the Rating and Valuation Department, the Land Registry and the property management agent concerned for the purpose of executing the conveyancing documents and completing the intake formalities.

Name of Purchaser 1 : \_\_\_\_\_ \* Signature : \_\_\_\_\_

Name of Purchaser 2 : \_\_\_\_\_ \* Signature : \_\_\_\_\_

@ Name of Purchaser 3 : \_\_\_\_\_ \* Signature : \_\_\_\_\_

Daytime Contact Tel. No. : \_\_\_\_\_ Date : \_\_\_\_\_

***Purchaser(s) should also notify the solicitor / bank concerned of the new correspondence address.***

Note : Please delete as appropriate.

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\* The signature must be identical with the one appeared in the Agreement for Sale and Purchase.

@ Applicant joining the "Priority Scheme for Families with Elderly Members" in the Application Form for "Sale of Home Ownership Scheme Flats" may choose to have 3 purchasers.