

Hong Kong Housing Authority
Application for Installation of Air-conditioner(s)
(In duplicate)

I, _____, am the tenant of Flat No _____, Block _____ House, _____ Estate.

Part A: (Go to Part B if no air-conditioner(s) having been installed in the flat concerned)
_____ window-type and _____ split-type air-conditioner(s) is/ are installed in my flat, details are as follows–

Air-conditioner	Split-type		Window-type		
	First (A1)	Second (A2)	First (B1)	Second (B2)	Third (B3)
Brand					
Cooling Capacity (Btu/h)					
Position					
#Remark:					

Part B: I would like to apply for the installation of Air-Conditioner(s) in the above flat, details are as follows –

Air-conditioner	Split-type		Window-type		
	First (A1)	Second (A2)	First (B1)	Second (B2)	Third (B3)
Brand					
Weight (kg)					
Cooling Capacity (Btu/h)					
Position					
*Change Type: New installation/ Replacement/ Relocation					
#Remark:					

* For Replacement/ Relocation case, please list the corresponding air-conditioner in Part A, for example, to replace the first window-type air-conditioner in Part A, please state “ Replace B1”, to relocate the second split-type air-conditioner, please state “Relocate A2”.
If you occupy more than 1 public housing unit, please state clearly which unit will the air-conditioner be installed.

I will have to hire a registered electrical technician to install the air-conditioner and understand that in general, installation of AC projecting from the external wall is classified as Class III Minor Works under the Building (Minor Works) Regulation. I am reminded of engaging Prescribed Registered Contractor to carry out the works. I pledge to ensure the power consumption of the air-conditioner(s) installations in my flat will not exceed the existing electrical capacity of the flat and I will be responsible for the safety of these installations. I fully understand that if I fail to observe the above-mentioned requirements, the Hong Kong Housing Authority may terminate my tenancy under Section 19(1)(b) of the Housing Ordinance.

Signature _____
Contact Telephone Number _____
Date _____

Part C : (For internal use)

To: BSE/

From: HM/

Ref.:

Date:

Since the resultant total capacity load of _____ Btu/h exceeds our ceiling limit, the above application for air-conditioner installation is forwarded for your vetting, please.

(_____)
HM/