



Application for Assessment of Premium
(Green Form Subsidised Home Ownership Pilot Scheme (GSH) – King Tai Court)

To: The Director of Housing

For Office Use:

Ref. No: _____

Re: _____

(Address of Flat)

I/ We would like to apply for the assessment of premium in respect of the captioned flat under paragraph 1 of the Schedule to the Housing Ordinance (Cap. 283). I/ We understand that for flats within the 5-year alienation restriction period, the Hong Kong Housing Authority (HA) will process my/ our application for assessment of premium only if (i) no nomination is made within the specified period or a nomination has been made but the assignment is not completed within the specified period upon my/ our submission of an offer to assign the flat to HA and (ii) HA has declined to accept the assignment offer. I/ We accept that HA will process this application on the basis of the above condition.

I/ We agree that with prior arrangement, access to the flat for an internal inspection will be given to your representative for the purpose of the assessment. To facilitate the processing of the application, I/ we attach the following:

1. a crossed cheque/ cashier order payable to the “Hong Kong Housing Authority” for payment of administrative fee, currently at \$6,230^{*1} (please state the address of the captioned flat on the back of the cheque/ cashier order);
2. copy/ copies of all assignment(s) of the above flat and other requested information^{*2}; and
3. copy/ copies of Certificate of Eligibility to Sell of the above flat.

I/ We understand and agree that:

1. the administrative fee is not refundable except that if the premium is paid within the time specified by the Director of Housing, the same amount will be deducted from the premium payable;
2. incomplete submission of the above and other requested information^{*2} in this form will render my/ our application being held up from further processing; and
3. my/ our application is subject to the **Notes to Applicants** stated overleaf.

Signature of (Owner^{*3}/ Owner’s Representative)#

Signature of (Owner^{*3}/ Owner’s Representative)#

Signature of (Owner^{*3}/ Owner’s representative)#

Name:

Name:

Name:

(in BLOCK letters)

(in BLOCK letters)

(in BLOCK letters)

H.K.I.C.

H.K.I.C.

H.K.I.C.

No.:

No.:

No.:

Correspondence Address (if different from the above): _____

Tel. No.: _____
(for day time contact to arrange for flat inspection)

Date: _____

^{*1} Administrative fee is subject to annual review. Revised administrative fee, if any, will take effect on 1st April each year. For postal applications, the amount of administrative fee payable shall be determined by reference to the date of the postal stamp. ^{*2} Other information includes copy/copies of valid authorization letter, power of attorney, order for sale, death certificate, probate and ID card of owner’s representative (if applicable). ^{*3} Signature(s) of the owner(s) shall tally with that in the assignment.

please delete as appropriate

Notes to Applicants (include Owners and/ or Owners' Representatives)

1. **It is important to note that the applicant for assessment of premium for flats within the 5-year alienation restriction period may only enter into agreement for sale and purchase (including provisional/ formal agreement) after receiving an acknowledgement letter on the application. If the applicant enters into agreement for sale and purchase before HA's acceptance of his/ her premium application, he/ she will be in breach of Section 27A of the Housing Ordinance (Cap. 283). The agreement for sale and purchase entered into by him/ her will also be void. Any person who commits an offence under Section 27A of the Housing Ordinance is liable to a fine of \$500,000 and to imprisonment of 1 year.**
2. If a flat owner offers to sell his/ her flat to HA within the 5-year alienation restriction period, HA will not buy back the flat, but will exercise the power under the Housing Ordinance (Cap. 283) to nominate a buyer to purchase the flat at a specified price according to the same Ordinance. If (i) no application for nomination is made to HA or if all submitted applications are unsuccessful with no Letter of Nomination being issued by HA within 6 months from the date of receipt of the offer to sell the flat to HA; or (ii) after a Letter of Nomination has been issued by HA, the assignment of the flat is not completed within 4 months from the date of such nomination, whichever is later, the flat owner may sell, let or otherwise alienate the flat in the open market after payment of premium.

For flats within the 3rd to the 5th year alienation restriction period, the owner may choose to sell the flat in the Home Ownership Scheme Secondary Market to a holder of a Green Form Certificate of Eligibility to Purchase nominated by HA without payment of premium and at his/ her own negotiated price.
3. Please send the completed application form and other requested information to the District Tenancy Management Office of King Tai Court.
4. After receiving this application form and the requested information in full, the Housing Department will send an acknowledgement letter to the applicant and proceed with processing of the application. If the requested information is incomplete, the application will not be processed.
5. The personal data provided by means of this application will be used by the Housing Department for processing the application for premium assessment. The provision of personal data by means of this application is voluntary. However, if the applicant does not provide sufficient information, the Housing Department may not be able to process this application.
6. The administrative fee is not refundable in any event nor transferable for the use of other applications.
7. If the applicant requests for a fresh assessment, it will be considered as a new application and an administrative fee is payable upon the submission of a new application.
8. The personal data the applicant provides by means of this application may be disclosed to other Government bureaux and departments for the purpose mentioned in paragraph 5 above.
9. The applicant has a right of access and correction in respect of the personal data as provided for under Section 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Enquiries concerning the making of access to and correction of personal data may be addressed to:

Departmental Data Protection Officer
Human Resource Management Section,
Housing Department
3/F, Block 2, Hong Kong Housing Authority Headquarters
33 Fat Kwong Street, Homantin, Kowloon