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This is the ninth publication of the Sustainability Report issued by the Hong Kong Housing Authority (HA), ***Our Commitment to Sustainability – From Past to Future***, featuring HA's major sustainability commitments and performance in the areas of economic, environmental and social aspects. The Report details HA's governance structure, management approaches, operations, activities and sustainability initiatives. It also summarises HA's performance and future plans in maintaining and providing local public housing programme in a sustainable manner for Hong Kong.

Report Scope

The Report fully describes the achievements and progress in HA's sustainability performance from 1 April 2013 to 31 March 2014 (unless stated otherwise in the report). It also mentions HA's continuous goals in terms of sustainability objectives and targets regarding planning and construction of new housing developments, management and maintenance of existing public rental housing estates and our own office operations.

This Report covers all HA's activities and operations with no specific limitations on the report scope. Data and statistics presented as absolute figures have been normalised into comparable terms as far as practicable.

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Criteria

This Report is prepared in accordance with the internationally recognised [Global Reporting Initiative \(GRI\) G4 Guidelines](#) Core option. The GRI Content Index at the end of this chapter illustrates how all the sections in this Report are linked to the relevant GRI indicators.

During the year, we conducted a series of stakeholder engagement programmes for reporting. We engaged with our staff, tenants, contractors and green groups through surveys and interviews to collect their views and feedbacks on our sustainability performance. Based on the stakeholder engagement results, we determined the material aspects and the respective boundaries to be covered in this report.

We welcome stakeholder's comments on our operations, activities, sustainability performance and reporting process. [A feedback form](#) is enclosed in this Report to collect readers' valuable views and comments for our continuous improvement.

To assure the completeness, accuracy, reliability and credibility of our report, we have engaged an independent party to verify the claims and data quoted in the Report. The [Verification Statement](#) with the verifier's opinions and views on the Report is presented in the latter chapter.

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What's New

During the reporting period, there was no significant change in the size, structure, scope of work and ownership of the HA. There were no joint ventures or subsidiaries operated by the HA. There is no restatement of information and data provided in our earlier sustainability reports herein.

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GRI Content Index

Corresponding GRI indicators denoted in each section are tabulated below.

General Standard Disclosures

| General Standard Disclosures | Cross-reference/Comments | External Assurance |
|--|--|--------------------|
| Strategy and Analysis | | |
| G4-1 Statement from the most senior decision-maker of the organisation | Message from the Chairman | ✓ |
| Organisational Profile | | |
| G4-3 Name of the organisation | About the Hong Kong Housing Authority | ✓ |
| G4-4 Primary brands, products and services | About the Hong Kong Housing Authority | ✓ |
| G4-5 Location of organisation's headquarters | About the Hong Kong Housing Authority | ✓ |
| G4-6 Number of countries where the organisation operates | Hong Kong only | ✓ |
| G4-7 Nature of ownership and legal form | Part of the Hong Kong SAR Government | ✓ |
| G4-8 Markets served | About the Hong Kong Housing Authority | ✓ |
| G4-9 Scale of the organisation | About the Hong Kong Housing Authority | ✓ |
| G4-10 Number of Employees | About the Hong Kong Housing Authority | ✓ |
| G4-11 Percentage of employees covered by collective bargaining agreements | None. There is no collective bargaining legislation exists in Hong Kong but we have maintained various staff engagement channels. | ✓ |
| G4-12 Organisation's supply chain | About the Hong Kong Housing Authority | ✓ |
| G4-13 Significant changes during the reporting period regarding size, structure, ownership or organisation's supply chain | During the reporting period, there was no significant change in the scope, boundary and measurement methods from previous reports. | ✓ |
| G4-14 Explanation of whether and how the precautionary approach or principle is addressed by the organisation | About the Hong Kong Housing Authority | ✓ |
| G4-15 Externally developed economic, environmental, and social charters, principles, or other initiatives to which the organisation subscribes or endorses | Environmental Performance Social Performance Economic Performance | ✓ |
| G4-16 Memberships in associations and/or national/international advocacy organisations | We do not provide such information this year. We will provide this information in our reports in the future. | ✓ |

| General Standard Disclosures | Cross-reference/Comments | External Assurance |
|--|--|--------------------|
| Identified Material Aspects and Boundary | | |
| G4-17 Entities included in the organisation's consolidated financial statements or equivalent documents | About the Hong Kong Housing Authority | ✓ |
| G4-18 Process for defining report content and the aspect boundaries | About This Report About the Hong Kong Housing Authority | ✓ |
| G4-19 Material aspects identified in the process for defining report content | About the Hong Kong Housing Authority | ✓ |
| G4-20 Aspect boundary within the organisation for each material aspect | About the Hong Kong Housing Authority | ✓ |
| G4-21 Aspect boundary outside the organisation for each material aspect | About the Hong Kong Housing Authority | ✓ |
| G4-22 Explanation of the effect of any re-statements of information provided in earlier reports, and the reasons for such re-statement | Not applicable | ✓ |
| G4-23 Significant changes from previous reporting periods in the scope and boundary | About This Report | ✓ |
| Stakeholder Engagement | | |
| G4-24 List of stakeholder groups engaged by the organisation | About This Report | ✓ |
| G4-25 Basis for identification and selection of stakeholders with whom to engage | About the Hong Kong Housing Authority | ✓ |
| G4-26 Approaches to stakeholder engagement, including frequency of engagement by type and by stakeholder group | About This Report | ✓ |
| G4-27 Key topics and concerns that have been raised through stakeholder engagement, and how the organisation has responded to those key topics and concerns, including through its reporting | About the Hong Kong Housing Authority | ✓ |
| Report Profile | | |
| G4-28 Reporting period | About This Report | ✓ |
| G4-29 Date of most recent previous report | About This Report | ✓ |
| G4-30 Reporting cycle | About This Report | ✓ |
| G4-31 Contact point for questions regarding the report or its contents | Feedback | ✓ |
| G4-32 GRI Content Index, the 'in accordance' option the organisation has chosen and the reference to the External Assurance Report if any | About This Report | ✓ |
| G4-33 Policy and current practice with regard to seeking external assurance for the report | About This Report Verification Statement | ✓ |
| Governance | | |
| G4-34 Governance structure of the organisation | About the Hong Kong Housing Authority | ✓ |
| Ethics and Integrity | | |
| G4-56 Organisation's values, principles, standards and norms of behaviour | About the Hong Kong Housing Authority | ✓ |

Specific Standard Disclosures

| Material Aspects | Disclosures on Management Approach (DMA) and Indicators | Cross-reference/Comments | External Assurance |
|---------------------------|---|---|--------------------|
| Economic Performance | DMA | Economic Performance | ✓ |
| Economic Performance | G4-EC1 Direct economic value generated and distributed | Economic Performance | ✓ |
| Indirect Economic Impacts | DMA | Economic Performance | ✓ |
| Indirect Economic Impacts | G4-EC8 Significant indirect economic impacts, including the extent of impacts | Economic Performance | ✓ |
| Procurement Practices | DMA | About the Hong Kong Housing Authority | ✓ |
| Procurement Practices | G4-EC9 Proportion of spending on local suppliers at significant locations of operation | About the Hong Kong Housing Authority | ✓ |
| Materials | DMA | Environmental Performance | ✓ |
| Materials | G4-EN1 Materials used by weight or volume | Environmental Performance | ✓ |
| Energy | DMA | Environmental Performance | ✓ |
| Energy | G4-EN3 Energy consumption within the organisation | Environmental Performance | ✓ |
| Energy | G4-EN4 Energy consumption outside of the organisation | We have established a data collection system to gather energy data from our major contractors starting from 2014/15. We will consider to provide more information and data on contractors' performance in our future reports. Environmental Performance | ✓ |
| Water | DMA | Environmental Performance | ✓ |
| Water | G4-EN8 Total water withdrawal by source | The water consumption does not include the water consumption of HA outstations since we do not have such data collection mechanism currently. We will consider to improve the data collection mechanism and report the data in future. Environmental Performance | ✓ |
| Biodiversity | DMA | Projects in progress or commenced | ✓ |
| Biodiversity | G4-EN11 Operational sites owned, leased, managed in, or adjacent to, protected areas and areas of high biodiversity value outside protected areas | in 2013/14 were situated away from areas of high biodiversity value and had no significant impact on the biodiversity. Economic Performance | ✓ |
| Emissions | DMA | | ✓ |

| Material Aspects | Disclosures on Management Approach and Indicators | Cross-reference/Comments | External Assurance |
|--------------------------------|---|---|--------------------|
| Emissions | G4-EN15 Direct greenhouse gas (GHG) emission (Scope 1) | Economic Performance | ✓ |
| Effluents and Waste | DMA | Economic Performance | ✓ |
| Effluents and Waste | G4-EN23 Total weight of waste by type and disposal method | Economic Performance | ✓ |
| Environmental - Compliance | DMA | Economic Performance | ✓ |
| Environmental - Compliance | G4-EN29 Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with environmental laws and regulations | Economic Performance | ✓ |
| Transport | DMA | Economic Performance | ✓ |
| Transport | G4-EN30 Significant environmental impacts of transporting products and other goods and materials for the organisation's operations, and transporting members of the workforce | Economic Performance | ✓ |
| Labour/ Management Relations | DMA | Social Performance | ✓ |
| Labour/ Management Relations | G4-LA4 Minimum notice periods regarding operational changes, including whether these are specified in collective agreements | Following HA's internal circulars, no minimum notice period is required. But staff are informed and consulted regarding significant changes beforehand, and notices are issued as soon as possible. | ✓ |
| Occupational Health and Safety | DMA | Social Performance | ✓ |
| Occupational Health and Safety | G4-LA6 Type of injury and rates of injury, occupational diseases, lost days, and absenteeism, and total number of work-related fatalities, by region and by gender | Social Performance | ✓ |
| Training and Education | DMA | Social Performance | ✓ |
| Training and Education | G4-LA9 Average hours of training per year per employee by gender, and by employee category | As there is no distinct requirement regarding receiving training in terms of gender, we do not report the data broken down by gender. | ✓ |

| Material Aspects | Disclosures on Management Approach and Indicators | Cross-reference/Comments | External Assurance |
|--|---|--|--------------------|
| Non-discrimination | DMA | Social Performance | ✓ |
| Non-discrimination | G4-HR3 Total number of incidents of discrimination and corrective actions taken | No incident of discrimination was reported in 2013/14. | ✓ |
| Freedom of Association and Collective Bargaining | DMA | About the Hong Kong Housing Authority | ✓ |
| Freedom of Association and Collective Bargaining | G4-HR4 Operations and suppliers identified in which the right to exercise freedom of association and collective bargaining may be violated or at significant risk, and measures taken to support these rights | About the Hong Kong Housing Authority | ✓ |
| Anti-corruption | DMA | About the Hong Kong Housing Authority | ✓ |
| Anti-corruption | G4-SO5 Confirmed incidents of corruption and actions taken | About the Hong Kong Housing Authority | ✓ |
| Society - Compliance | DMA | Social Performance | ✓ |
| Society - Compliance | G4-SO8 Monetary value of significant fines and total number of non-monetary sanctions for non-compliance with laws and regulations | Social Performance | ✓ |
| Product and Service Labelling | DMA | Social Performance | ✓ |
| Product and Service Labelling | G4-PR5 Results of surveys measuring customer satisfaction | Social Performance | ✓ |