

GRI CONTENT INDEX



General Disclosure

General Standard Disclosures		Cross-reference/ Comments	External Assurance
Organisational Profile			
102-1	Name of the organisation	About the Hong Kong Housing Authority	✓
102-2	Activities, brands, products, and services	About the Hong Kong Housing Authority	✓
102-3	Location of headquarters	About the Hong Kong Housing Authority	✓
102-4	Location of operations	Hong Kong Only	✓
102-5	Ownership and legal form	Part of the Hong Kong SAR Government	✓
102-6	Markets served	About the Hong Kong Housing Authority	✓
102-7	Scale of the organisation	About the Hong Kong Housing Authority	✓
102-8	Information on employees and other workers	About the Hong Kong Housing Authority Data Summary	✓
102-9	Supply chain	About the Hong Kong Housing Authority	✓
102-10	Significant changes to the organisation and its supply chain	During the reporting period, there was no significant change in the scope, boundary and measurement methods from previous reports.	✓
102-11	Precautionary principle or approach	About the Hong Kong Housing Authority	✓

General Standard Disclosures		Cross-reference/ Comments	External Assurance
102-12	External initiatives	Environmental Performance Social Performance Economic Performance	√
102-13	Membership of associations	About the Hong Kong Housing Authority	√
Strategy			
102-14	Statement from senior decision-maker	Message from the Chairman	√
Ethics and Integrity			
102-16	Values, principles, standards, and norms of behaviour	About the Hong Kong Housing Authority	√
Governance			
102-18	Governance structure	About the Hong Kong Housing Authority	√
Stakeholder Engagement			
102-40	List of stakeholder groups	About the Hong Kong Housing Authority – Stakeholder Engagement	√
102-41	Collective bargaining agreements	None – there is no collective bargaining legislation enacted in Hong Kong, but we maintain various staff engagement channels.	√
102-42	Identifying and selecting stakeholders	About the Hong Kong Housing Authority – Stakeholder Engagement	√
102-43	Approach to stakeholder engagement	About the Hong Kong Housing Authority – Stakeholder Engagement	√

General Standard Disclosures		Cross-reference/ Comments	External Assurance
102-44	Key topics and concerns raised	About the Hong Kong Housing Authority – Significant Material Aspects	√
Reporting Practice			
102-45	Entities included in the consolidated financial statements	About the Hong Kong Housing Authority	√
102-46	Defining report content and topic boundaries	About This Report About the Hong Kong Housing Authority	√
102-47	List of material topics	About the Hong Kong Housing Authority – Significant Material Aspects	√
102-48	Restatements of information	There is no restatement of information and data provided in our earlier sustainability reports.	√
102-49	Changes in reporting	About This Report	√
102-50	Reporting period	About This Report	√
102-51	Date of most recent report	March 2018	√
102-52	Reporting cycle	About This Report	√
102-53	Contact point for questions regarding the report	Feedback Form	√
102-54	Claims of reporting in accordance with the GRI Standards	About This Report	√
102-55	GRI Content Index	GRI Content Index	√
102-56	External assurance	About This Report Verification Statement	√
Management Approach			
103-1	Explanation of the material topic and its boundary	About the Hong Kong Housing Authority – Significant Material Aspects	√

■ Topic-specific Standards

Material Topics	Indicators		Cross-reference/ Comments	External Assurance
Economic Performance	103-2 103-3	Management approach	Economic Performance	✓
Economic Performance	201-1	Direct economic value generated and distributed	Economic Performance	✓
Indirect Economic Impacts	103-2 103-3	Management approach	Economic Performance	✓
Indirect Economic Impacts	203-2	Significant indirect economic impacts	Economic Performance	✓
Procurement Practices	103-2 103-3	Management approach	About the Hong Kong Housing Authority	✓
Procurement Practices	204-1	Proportion of spending on local suppliers	About the Hong Kong Housing Authority	✓
Anti-corruption	103-2 103-3	Management approach	Social Performance	✓
Anti-corruption	205-3	Confirmed incidents of corruption and actions taken	Social Performance	✓
Material	103-2 103-3	Management approach	Environmental Performance	✓
Material	301-1	Materials used by weight or volume	Data Summary	✓
Energy	103-2 103-3	Management approach	Environmental Performance	✓
Energy	302-1	Energy consumption within the organisation	Data Summary	✓
Energy	302-2	Energy consumption outside of the organisation	Data Summary	✓
Water	103-2 103-3	Management approach	Environmental Performance	✓

Material Topics	Indicators	Cross-reference/ Comments	External Assurance
Water and Effluents (2018)	303-1 Interactions with water as a shared resource	Environmental Performance We have set our water saving target in HA HQ since 2004/05 with a view to demonstrating HA's commitment to environmental protection. However, the water consumption of other HA offices was excluded since such offices include consumption by other users, usage in common areas, resident car parks and shopping facilities, etc.	✓
Water and Effluents (2018)	303-2 Management of water discharge-related impacts	Effluents of the HA and HA's contractors are discharged into municipal sewage treatment systems, and fulfil local regulatory standards of effluents discharge.	✓
Water and Effluents (2018)	303-5 Water consumption	Data Summary	✓
Biodiversity	103-2 Management approach 103-3	Environmental Performance	✓
Biodiversity	304-1 Operational sites owned, leased, managed in, or adjacent to protected areas and areas of high biodiversity value outside protected areas	Projects in progress or commenced in 2017/18 were situated away from areas of high biodiversity value and had no significant impact on biodiversity.	✓
Emissions	103-2 Management approach 103-3	Environmental Performance	✓
Emissions	305-1 Direct (Scope 1) GHG emissions	Data Summary	✓

Material Topics	Indicators	Cross-reference/ Comments	External Assurance
Effluents and Waste	103-2 Management approach 103-3	Environmental Performance	✓
Effluents and Waste	306-2 Waste by type and disposal method	Data Summary	✓
Environmental Compliance	103-2 Management approach 103-3	Environmental Performance	✓
Environmental Compliance	307-1 Non-compliance with environmental laws and regulations	There were no significant fines or non-monetary sanctions for non-compliance with environmental laws and regulations during 2017/18.	✓
Labour/ Management Relations	103-2 Management approach 103-3	Social Performance	✓
Labour/ Management Relations	402-1 Minimum notice periods regarding operational changes	Following HA's internal circulars, no minimum notice period is required. However, staff are informed and consulted regarding significant changes beforehand, and notices are issued as soon as possible.	✓
Occupational Health and Safety	103-2 Management approach 103-3	Social Performance	✓
Occupational Health and Safety (2018)	403-1 Occupational health and safety management system	Social Performance	✓
Occupational Health and Safety (2018)	403-2 Hazard identification, risk assessment, and incident investigation	Social Performance	✓
Occupational Health and Safety (2018)	403-3 Occupational health services	Social Performance	✓

Material Topics	Indicators	Cross-reference/ Comments	External Assurance
Occupational Health and Safety (2018)	403-4 Worker participation, consultation, and communication on occupational health and safety	Social Performance	✓
Occupational Health and Safety (2018)	403-5 Worker training on occupational health and safety	Social Performance	✓
Occupational Health and Safety (2018)	403-6 Promotion of worker health	Social Performance	✓
Occupational Health and Safety (2018)	403-7 Prevention and mitigation of occupational health and safety impacts directly linked by business relationships	Social Performance	✓
Occupational Health and Safety (2018)	403-9 Work-related injuries	Data Summary	✓
Training and Education	103-2 Management approach 103-3	Social Performance	✓
Training and Education	404-1 Average hours of training per year per employee	Data Summary	✓
Training and Education	404-3 Percentage of employees receiving regular performance and career development reviews	100% of HA staff ¹ received performance appraisals during the reporting period, and there is no differential treatment in terms of gender.	✓
Non-discrimination	103-2 Management approach 103-3	Social Performance	✓
Non-discrimination	406-1 Incidents of discrimination and corrective actions taken	There is no reported incidents of discrimination in 2017/18.	✓

Note:

¹ Including civil servants and HA contract staff

Material Topics	Indicators	Cross-reference/ Comments	External Assurance
Freedom of Association and Collective Bargaining	103-2 Management approach 103-3	About the Hong Kong Housing Authority Social Performance	✓
Freedom of Association and Collective Bargaining	407-1 Operations and suppliers in which the right to freedom of association and collective bargaining may be at risk	About the Hong Kong Housing Authority Social Performance	✓
Socioeconomic Compliance	103-2 Management approach 103-3	Social Performance	✓
Socioeconomic Compliance	419-1 Non-compliance with laws and regulations in the social and economic area	Social Performance There were no significant fines or non-monetary sanctions for non-compliance with environmental laws and regulations during 2017/18.	✓