

Safety & Health Circular No. 01/2009

Construction Industry Council - Guidelines on Administration Charges for Reporting of Site Accidents

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This serves to draw your attention that the Construction Industry Council (CIC) has issued *Guidelines on Administration Charges for Reporting of Site Accidents*.

The guidelines set out the criteria recommended by the Construction Industry Council on whether principal contractors should impose charges on subcontractors for providing services in the reporting of accidents involving employees of subcontractors and the processing of employees' compensation claims 'administration charges'. In addition it sets out best practices for levying such charges.

This is primarily a matter for proper management by contractors and sub-contractors, as such the CIC recommends the industry observe the Guidelines in determining whether administration charges should be imposed, and if so, the arrangements for doing so.

The Guidelines can be downloaded at :

http://www.cic.hk/cic_data/pdf/about_cic/publications/chi/V10_6_e_V00_Guidelines%20on%20Reporting%20Accidents.pdf

If you have any enquiries, please contact the Construction Industry Council on 3571 8716, or email: enquiry@hkcic.org