This is the Housing Authority Occupational Injury
& Disease Surveillance System (HAOIDSS)
This online system is convenient for you to report the various situations listed in
Form 787.
I will report the latest progress and reiterate the purpose of this system
which is to report accidents and near miss incidents through the platform.
It is convenient for everyone to fill in the form of Housing Department
and set up your own alarm threshold according to the needs of the site.
Remind you if the alarm threshold is reached.
you also can set several alarm thresholds.
In addition, it is convenient for Housing Department to produce charts of statistics.
The trial of this page will start on 1 April
and formally launch on 1 May.
Up to October, more than 500 cases have been stored,
some are being processed,
some are still being vetted by site staff,
some are waiting for the contract manager to sign.
Three cases were rejected,
possibly due to incorrect information.
Five cases were invalidated,
the relevant colleagues had been informed that the forms were filled incorrectly,
and were invalidated.
The system handles 113 contracts,
and deal with 163 contractor accounts.
Because perhaps more than one account is required for the same contract,
different accounts are required based on your different identities.
For example, the site staff may be a clerk of works (COW)
or the site staff may be an inspector of works (IOW)
Two accounts will be opened, because different accounts are required for different
types of work.
When an accident occurs, different reports must be filled in.
Therefore, one contract can have multiple accounts,
It is possible to have one to four accounts at the same time.
Root Cause Analysis
recorded a case, the usage rate is quite low
This case is well filled in and has a detailed analysis.
I hope everyone can make the best use of this free tool
to improve the quality of the form 787 submitted,

I hope everyone can use it well.

Up to the end of October, a total of 97 enquiries were received,

64 enquiries by hotline and 33 enquiries by email.

The content of enquiries can be divided into six categories.

This is the distribution map of the enquiries, the maximum percentage is about login accounts.

Some about forgetting the account information; some about changing the account information.

For example, most of them forget account information

because they didn't use it for a long time.

And some require to change the password,

for example, they want to change the password after a holiday

because they passed the password to other colleagues during the holiday,

therefore we allow the change of password after a holiday.

The content of the enquiries is about how to change the information,

about the list of people who can modify.

After submission of the Form 787,

the submitted form may be required to be invalidated

and new Form 787 signed can be confirmed. Therefore the contractor can request to invalidate the submitted form,

but we must be notified before processing the invalidation procedure.

About submission procedures of Form 787

or the approach after rejection,

we are also welcome to answer it.

When making the report, there were enquiries that indicate the information did not match with the past records.

This is complicated

because the accident information released by HA

is based on the information provided by the Labour Department.

Maybe different from the information in Form 787,

including category of accidents.

The Labour Department is more professional and the category will be more accurate.

Therefore this problem occurs.

And when the Labour Department receives

news of accidents, LD will inform the Housing Department,

but there is no record in Form 787,

which will also cause this problem.

I hope to provide everyone with the latest information.

When the data provided by the system to HA is

close to the data provided by Labour Department to HA,

this system can perform better.

Occasionally,

when zero is divided by zero, an error occurs.

We fixed it and this error will not occur.

There are some technical problems.

In one case, an user failed to log in the website.

Our website has also been out of function

because of problems with telecommunications providers.

There are other enquiries about the function of the system,

the competency of the job position etc.

There are also enquiries about the system which has not responded for a long time.

The easiest way to handle this is to

ask the site staff directly.

The system does not have email function yet,

email function will possibly be set up in the future

so that can be queried via email.

There are also isolated problems in which the contract information is incorrect

or typo error, etc.

We also received some suggestions for improvement

and how to enhance the function.

We will also consider these suggestions and discuss with HA,

then modify the system with these suggestions.

Hope that the system will be easier to use,

including producing more accurate reports and data.

These charts are the reports of accidents.

Up to the end of October, there are more than 500 cases,

increasing suddenly between June and July.

Because we helped Housing Department to enter the data of 2015 during that period,

more than 150 cases were involved,

so the number increased suddenly.

These are the numbers of accidents each month.

Last month, there were twenty-two cases.

A common problem of new cases to the system

is forgetting to press the signed button.

Opened the record, printed and signed it,

but still fail to complete the procedure in the system.

The reason is that the signed button has not pressed the signed button.

the signed button in the system needs to be pressed

before printing it out.

We are based on the printed version currently.

The record of the system will be incomplete if the signed button is not pressed,

the data has not been collected into a report.

As a contractor, please be reminded to

for those workers who are still in work injury period,

input the data of manhour loss into the system

and the number of hours worked every month,

in order to conduct statistics.

The system does not accept the attachment of printed version,

even if you choose, you cannot upload the file successfully.

Submit the attachment according to the submission procedure of Form 787

your documents can be successfully submitted.

This is the hotline, when you are in trouble,

please contact our colleagues by email or by phone.

Also available by post.

Thank you, everyone.