

CERTIFICATE OF COMPLETION OF STRUCTURAL ALTERATION/ADDITIONS

改裝或增建工程完工證明書

I. To : Director of Housing
致：房屋署署長

HD Ref. No.

檔案編號

Date :

日期： 年 月 日

I/we certify that the fitting out work to which you have consented to be carried out in the following premises on _____ has now been satisfactorily completed. Please arrange inspection and advise at your earliest convenience.

下列於 年 月 日獲貴署批准進行的工程，經已完工，特此證明，請安排視察，並請早日賜覆。

Name of tenant

租戶姓名

Location of Premises :

單位地點

Description of Work :

工程詳情

Name and Registered No. of Contractor :

承建商名稱及登記編號

Name of Authorized Person :

獲授權人士姓名

Name of Registered Structural Engineer :

註冊結構工程師姓名

*Signature of
Authorised Person
獲授權人士簽署

*Signature of
Registered Structural
Engineer
註冊結構工程師簽署

Signature of
Tenant
租戶簽署

*Delete whichever is inapplicable
請將不適用者刪去

II. For Office Use ()

Date: _____

MS
BSE
SE

Report on completion of work overleaf for your information.

2. Please conduct inspection and advise if the works are completed to your satisfaction.

HM/AHM Estate

III. To: HM _____ Estate,

Date: _____

Works are completed to our satisfaction.

Works are not acceptable. Tenant should be advised to carry out the following improvement/alteration:

MS
BSE
SE